

METHOD STATEMENT AND RISK ASSESSMENT FOR

CHANGING DUST FILTER BAGS

SITE:

CONVEYORS:

On arrival to site sign in visitors/contractors book.

See shift manager to isolate the equipment to be worked on.

Wearing standard PPE of: overalls, safety boots, hard hat, appropriate gloves eye protection and dust mask proceed to isolated plant.

Portable lighting may be required.

Check plant number before starting work.

Lift lid on extraction unit to expose filter bags.

Using spanner, loosen bolts and remove guide funnels.

Slacken nuts, pull out filter bag cages and stack neatly.

Pull out used filter bags, replace with new filter bags.

Return filter bag cages, guide funnels and tighten fixings.

Replace lid and remove rubbish to skips provided.

Report to shift manager and sign out.

RISKS

MINIMISED BY

Equipment start up

Follow isolation procedure

Back injury due to weight of used filter bags

Correct lifting posture and enough manpower

Airborne dust

Eye protection/Suitable dust mask

Trap/bruises injury to hands and feet.

Wearing suitable gloves and boots.